

Using your smart phone to manage RCH resources and apps

Creating a folder for Android

1. Places the App icons that you want to put in a folder on a same home screen page
2. Long-press one icon and drag it right on top of another icon. The folder is then created
3. Continue to drag icons in the folder. You can also add icons directly from within your folder by selecting Add apps
4. Name your folder

Creating a folder for iOS

1. Go to your Home screen
2. Touch and hold your finger down on the app you want to create a folder until all apps begin to jiggle
3. Keep holding your finger down on the app and drag it on top of another app you want in the same folder
4. Name your folder

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