

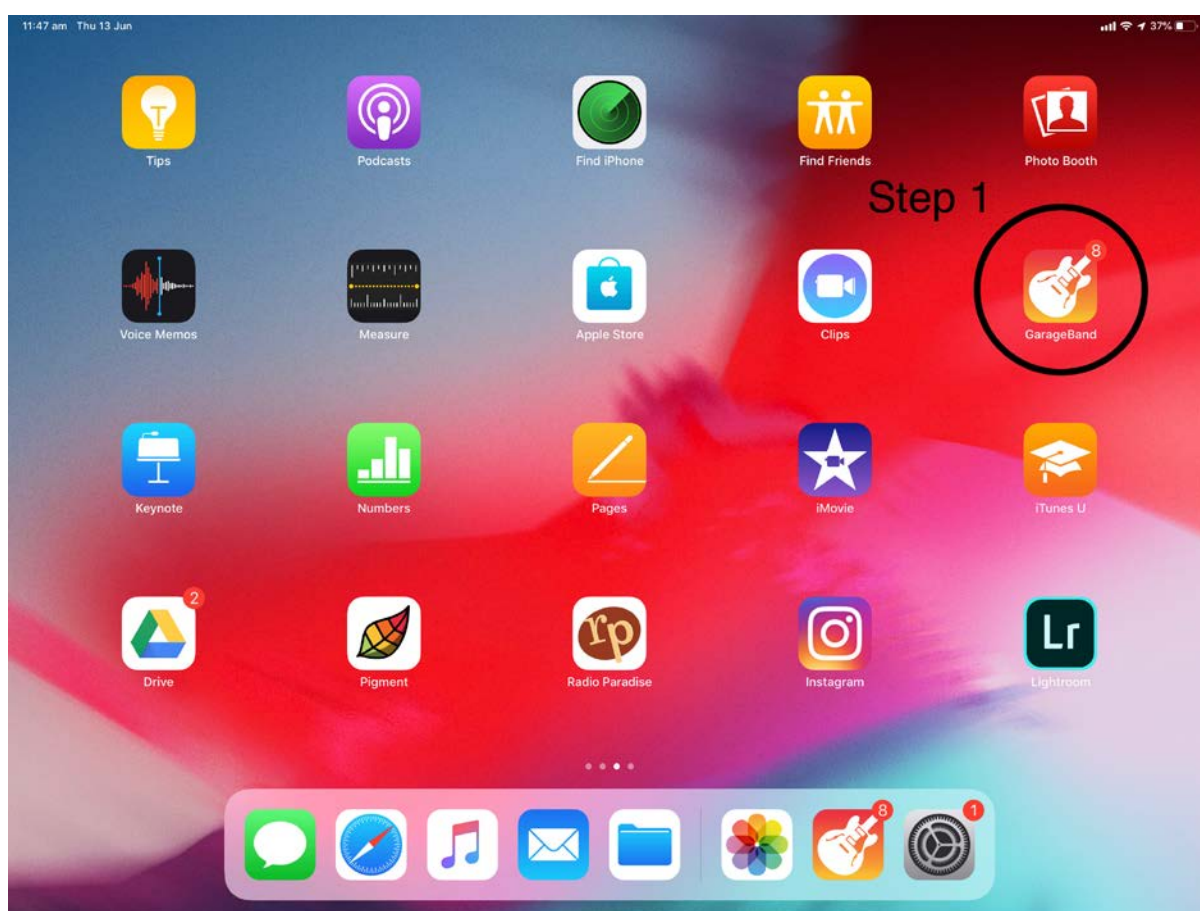
How to use your iPhone or iPad to record and share audio

Most iPhone and iPad devices have a pre-installed app called **GarageBand**.

GarageBand allows users to create music or podcasts. This tutorial covers a basic yet useful functionality within GarageBand. Step 1 to 7 shows how to record audio, step 7 to 10 helps you share your audio file.

Step 1

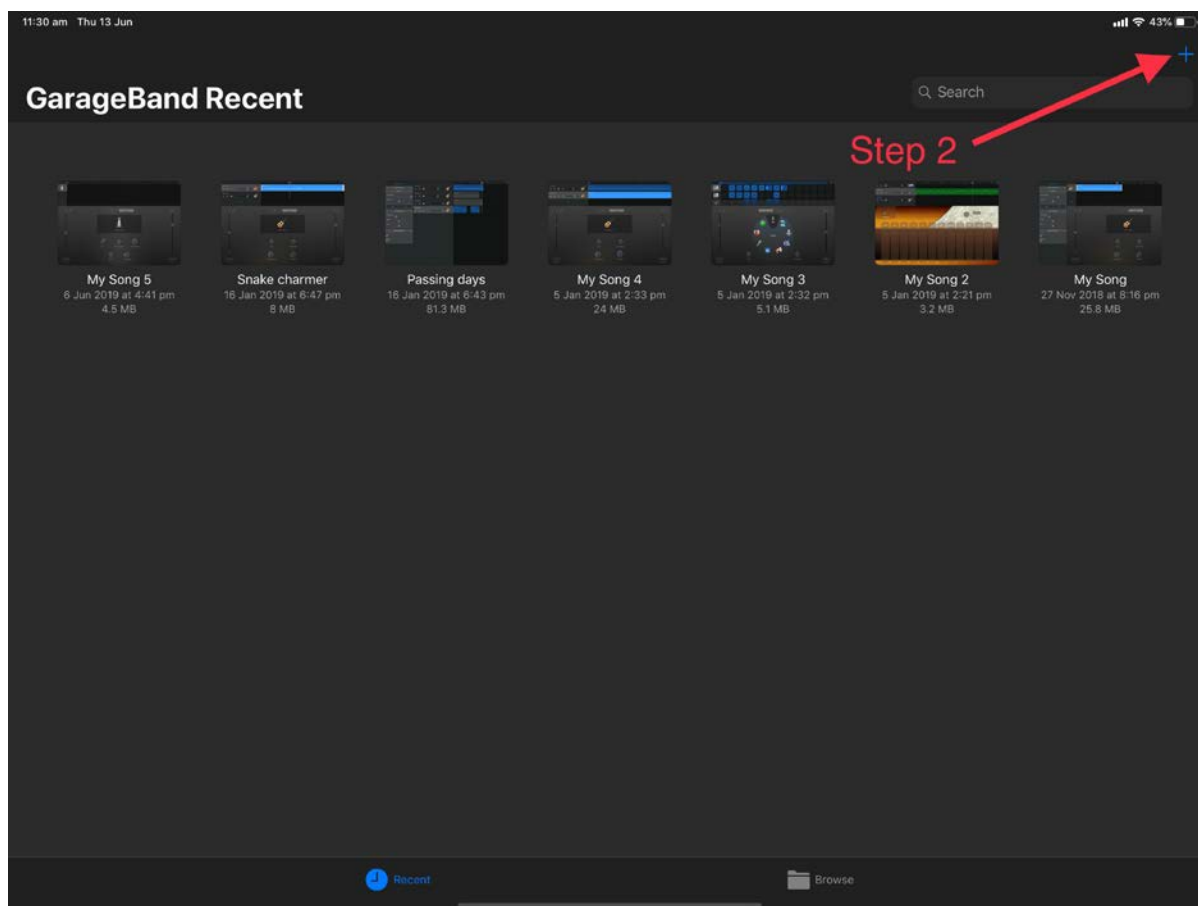
Find the GarageBand app on your homepage and open the app.



Step 1, open GarageBand app

Step 2

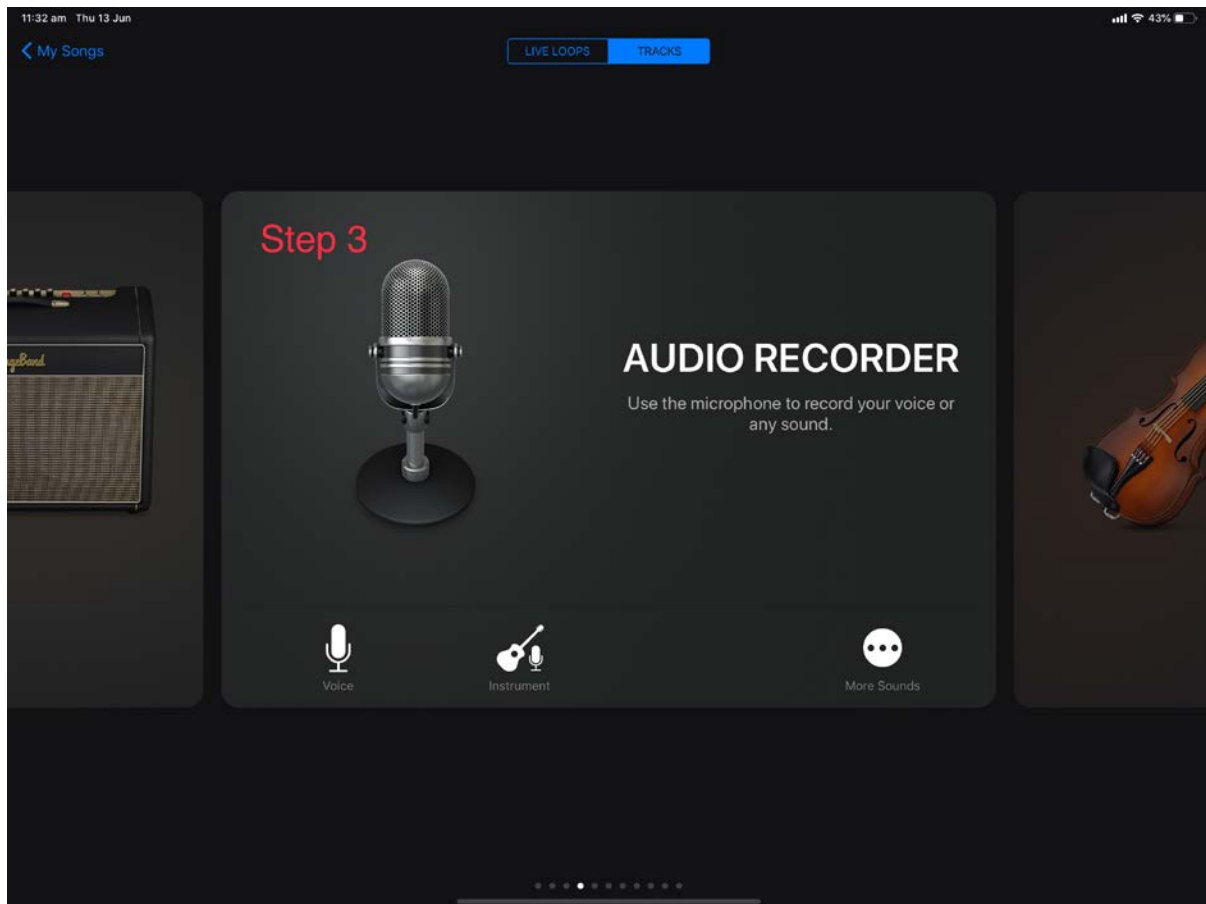
When the app has opened, select the plus sign on the upper right side to create a new project/song.



Step 2, create a new project/song

Step 3

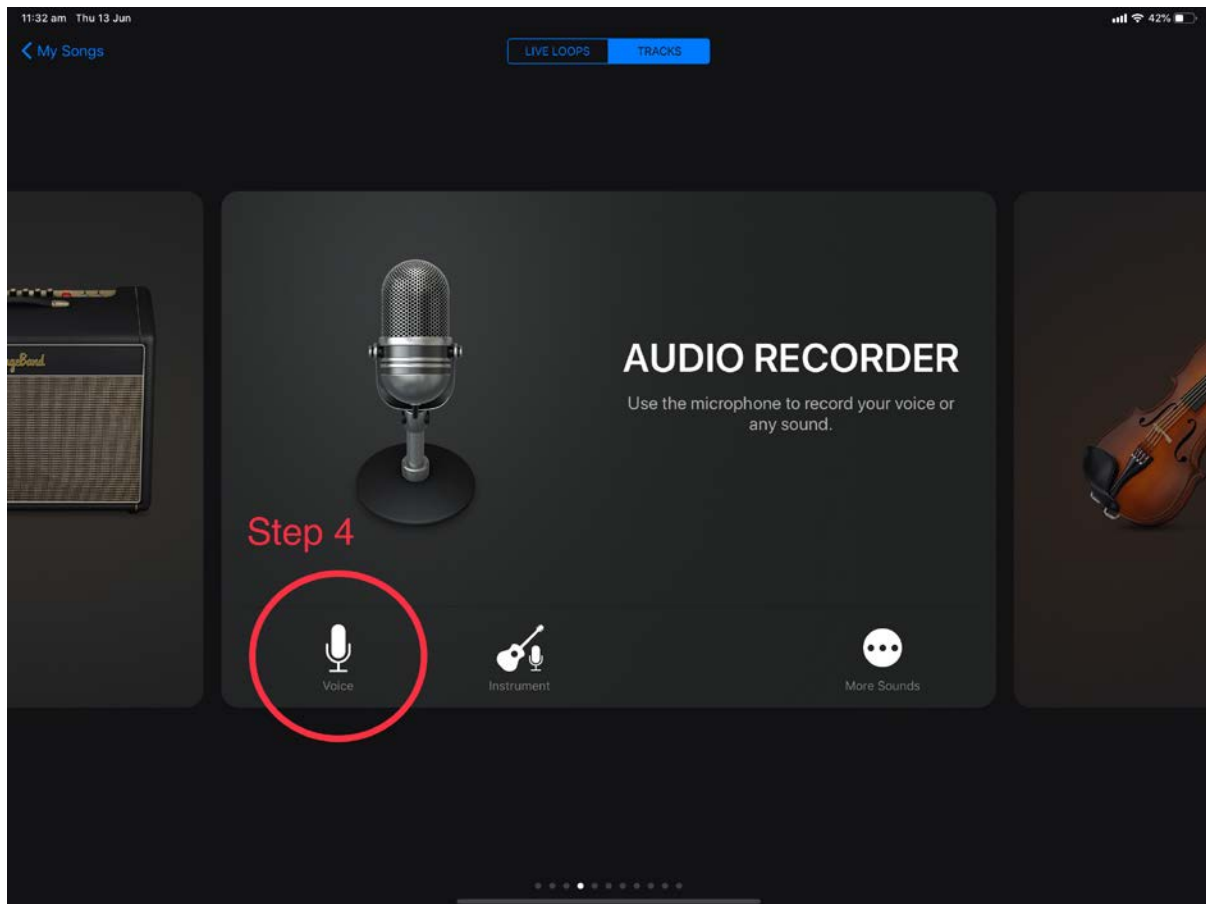
When the app has opened, swipe to find the Audio Recorder panel.



Step 3, find the Audio Recorder panel

Step 4

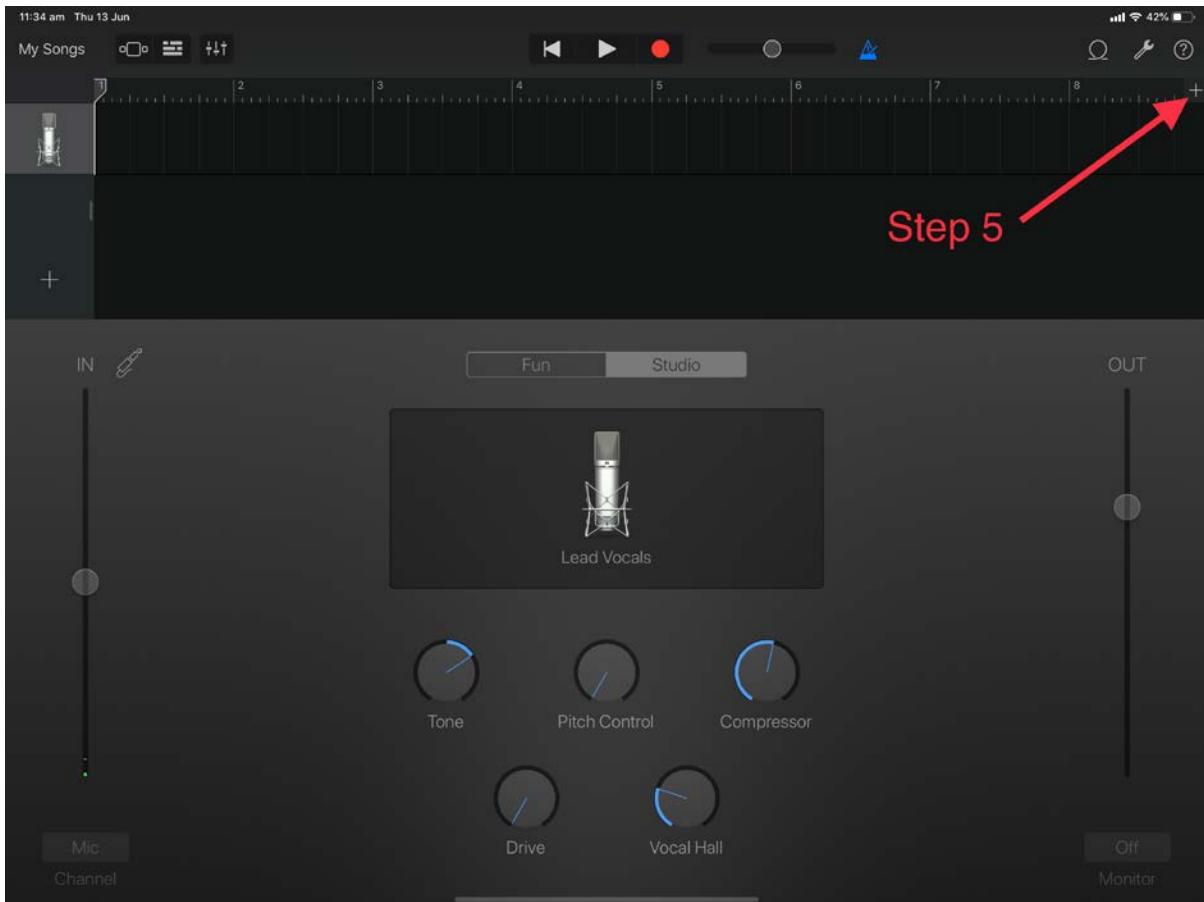
Select the mic icon labelled “Voice”.



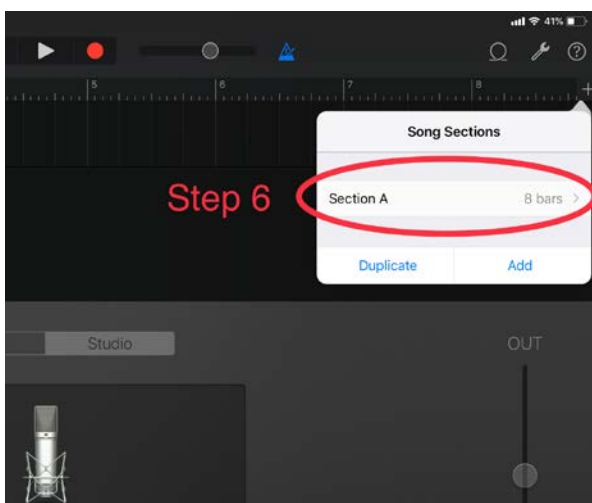
Step 4, select Voice

Step 5 and 6

Now you are all ready for recording, however by default there is a limitation when it comes to the recording time (8 Bars). In this step we are going to change this to Automatic/unlimited. Simply select the plus sign on the upper right side and enable Automatic (as shown in Step 5 and Step 6).



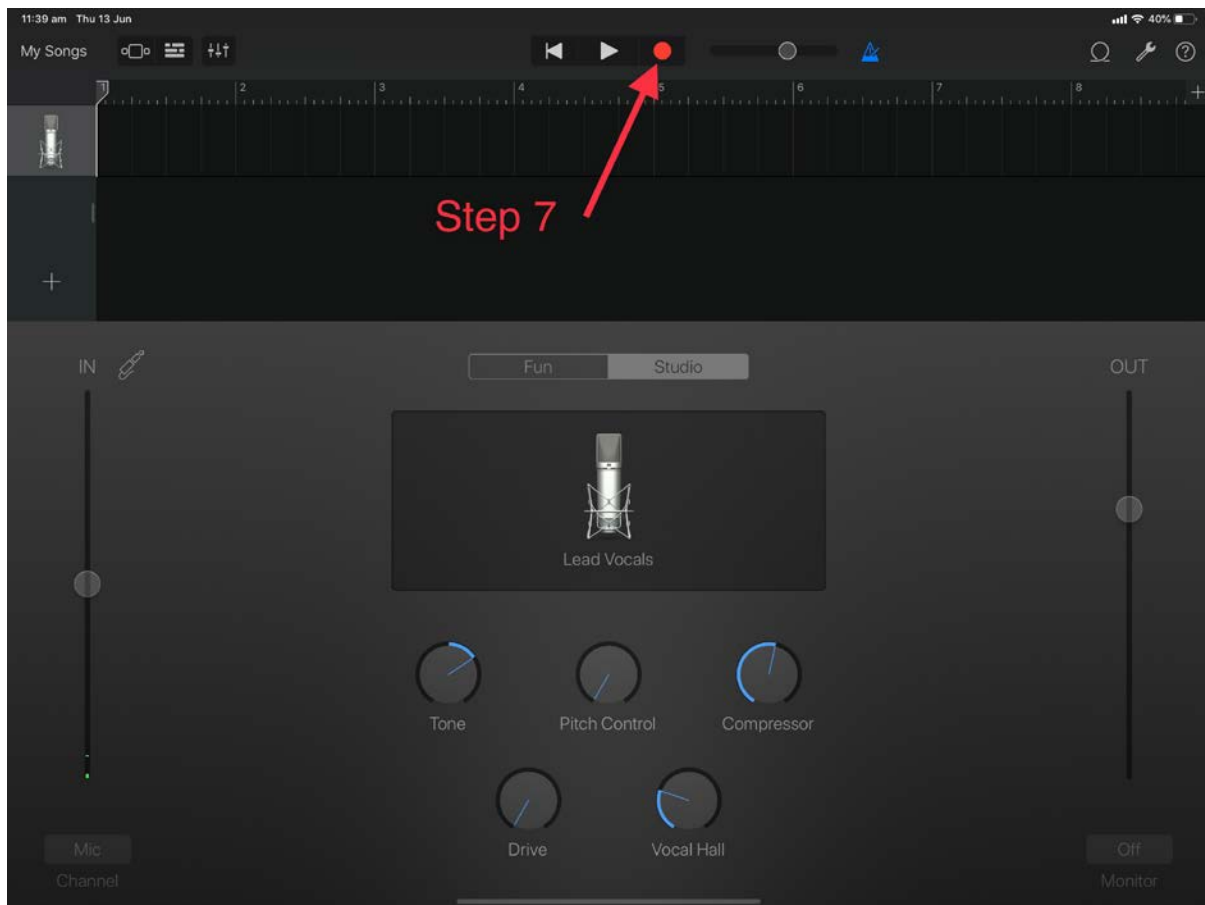
Step 5, select the plus sign on the upper right side



Step 6, Automatic enabled

Step 7

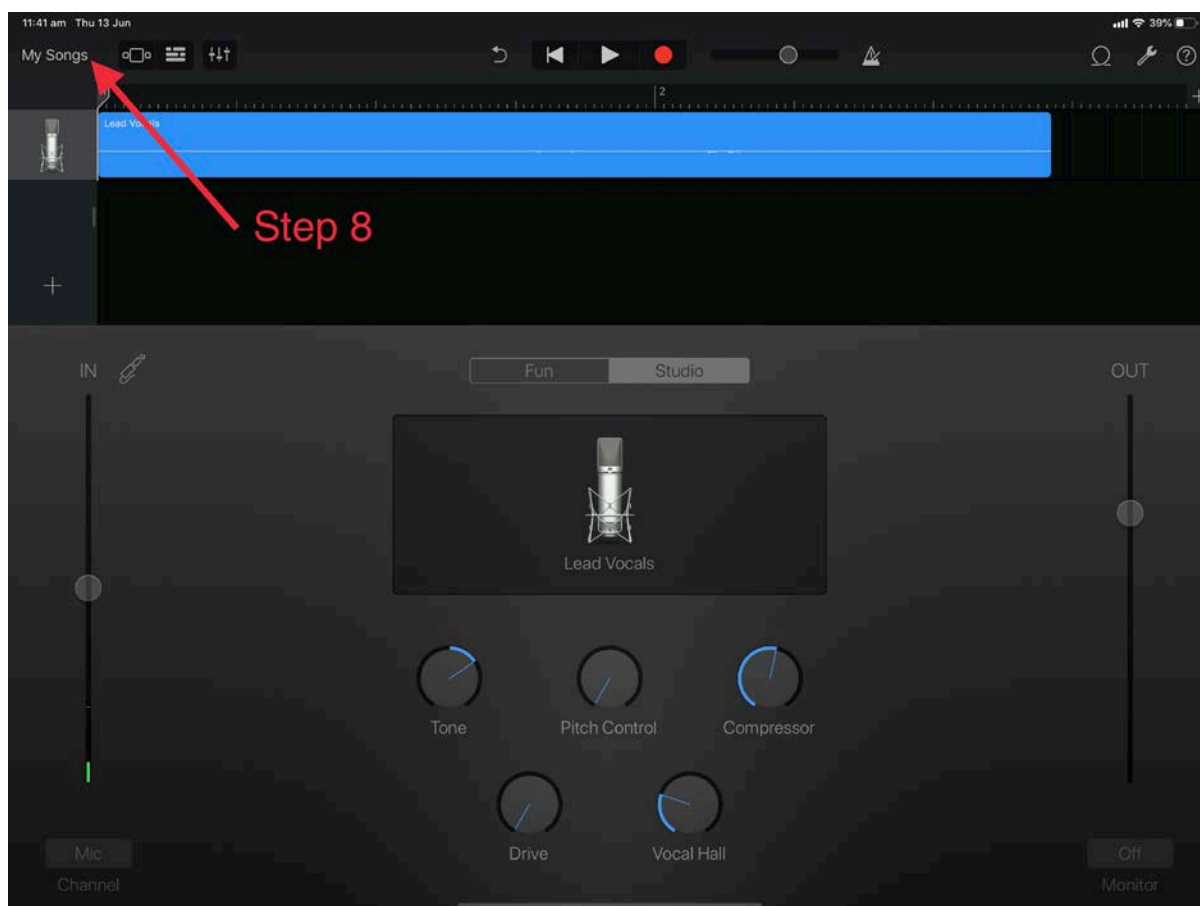
Select the record button to start recording. When done recording you can press the stop button (next to play button) to stop recording.



Step 7, start recording

Step 8

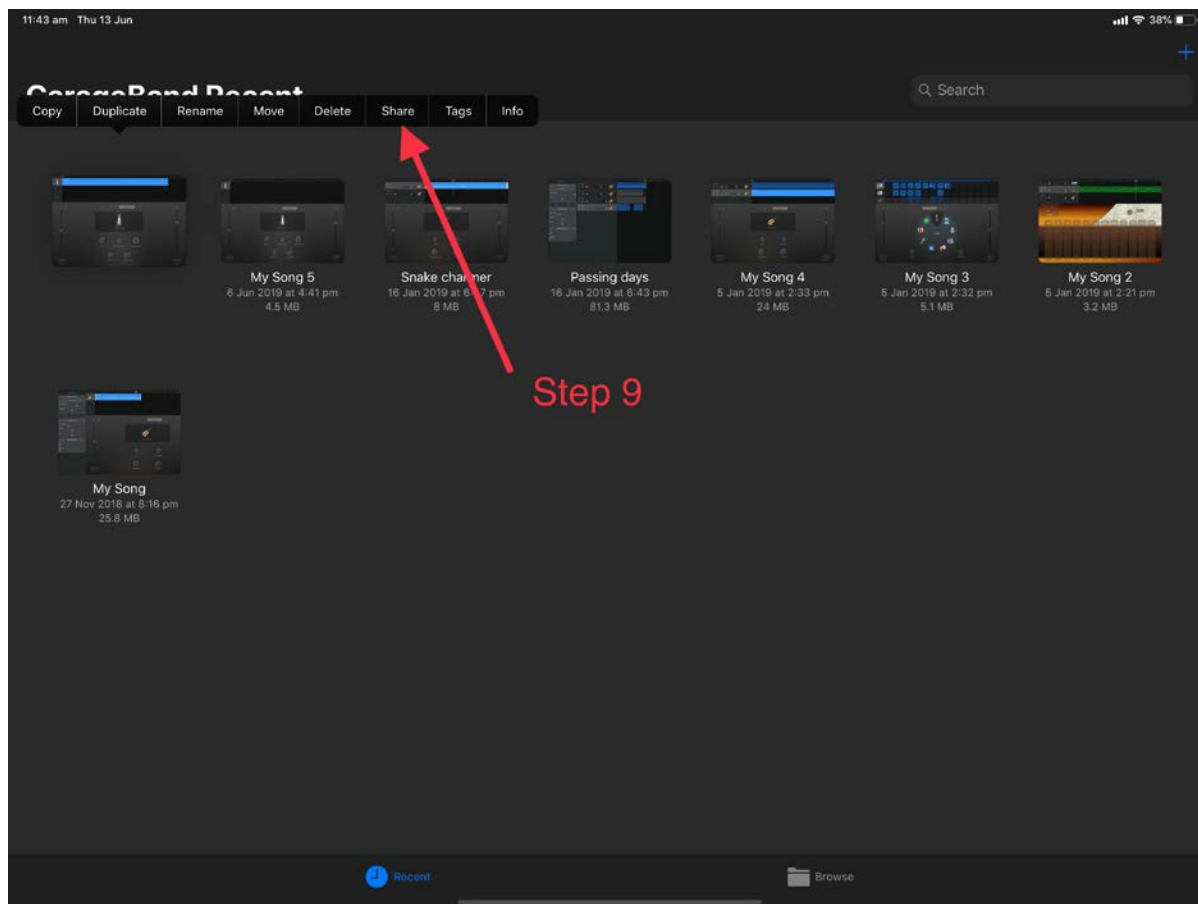
When done with recording select the plus sign on the upper left side to get back to your songs library.



Step 8, get back to your songs library

Step 9

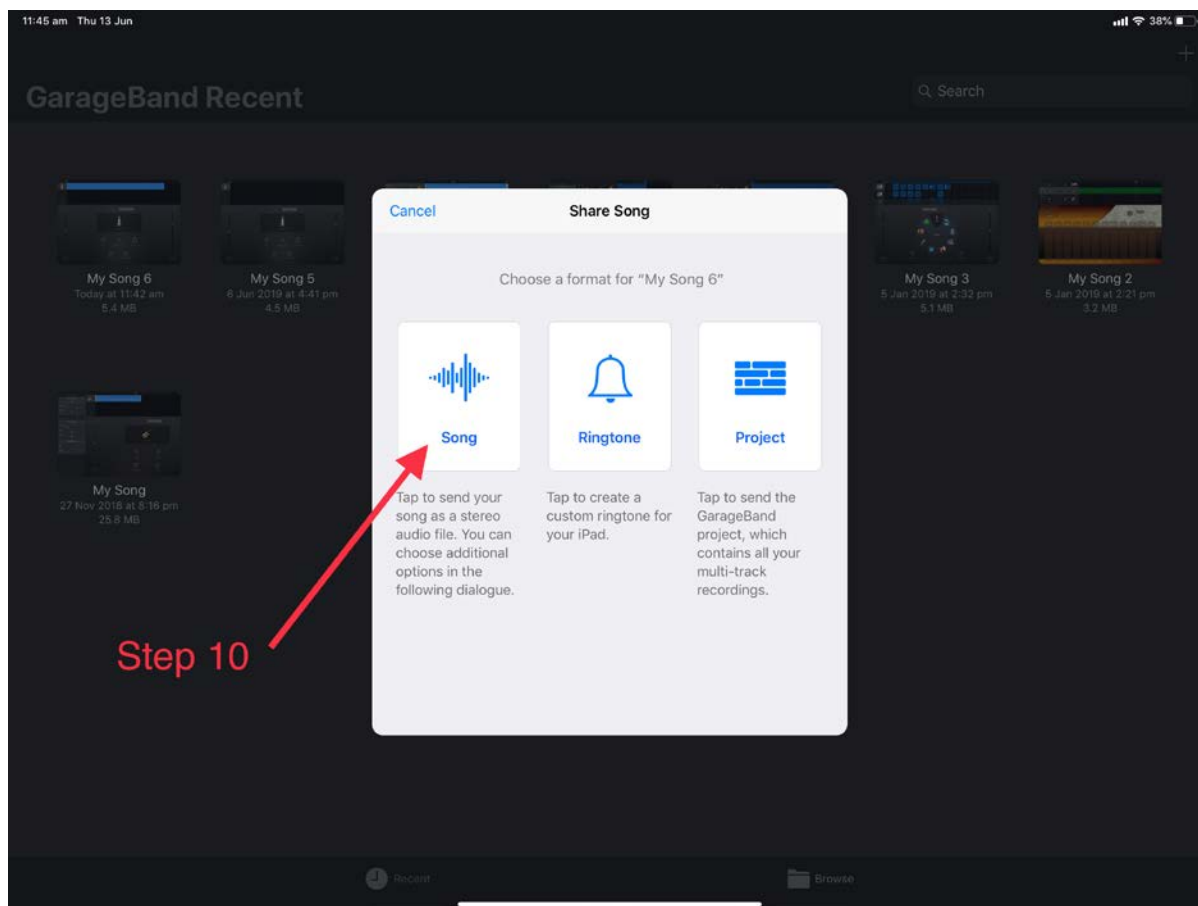
When on songs library/GarageBand Recent, select (long press for 2 seconds) the project you would like to share, a popup menu appears that let you Copy, Rename, Share and more. Select Share.



Step 9, share your audio file

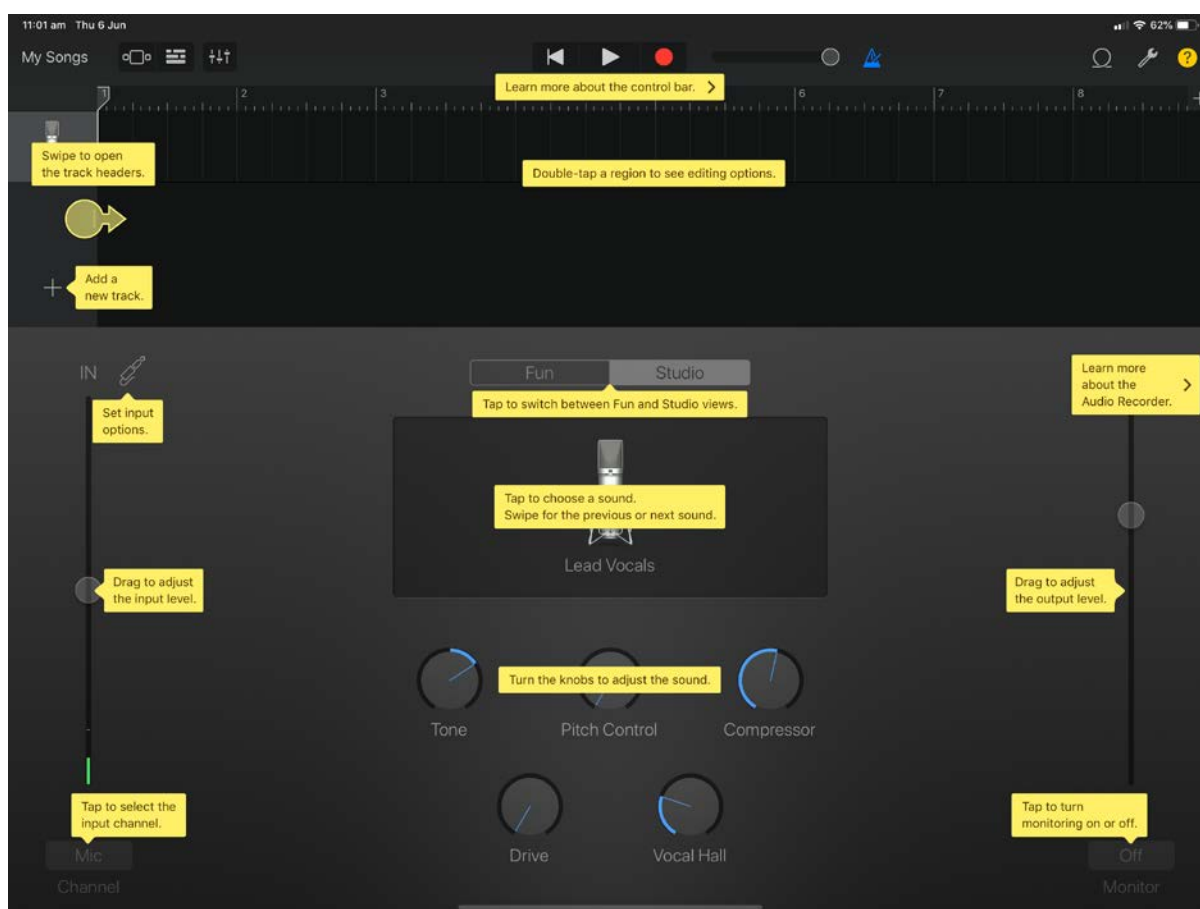
Step 10

Select “Song” then select the desired audio quality (Medium Quality should be good enough) then share your project using your preferred method such as email, Google drive etc. Please note that if your audio file is large (a long recording) you may not be able to email it depending on the email provider.



Step 9, share your audio file

The image below shows the functionality of other components in GarageBand.



Please note that the GarageBand uses the internal/built-in microphone on your device. For best results, position your device appropriately to the desired audio source.

External microphones can be used for recording superior audio quality which will be covered in future tutorials.

For more information and tutorial on GarageBand visit:

<https://support.apple.com/en-au/garageband>